**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

You are hereby summoned to attend an EXTRAORDINARY MEETING of the Parish Council to be held at **Plantation Hall, Colchester Road, Maldon, CM9 4AL on Tuesday 1st February 2022 at 7:00pm** to transact the following business:

Signed: Keith Lawson Date: 26th January 2022

Chairman of Heybridge Basin Parish Council.

**Please ensure that all mobile phones are switched to silent for the duration of the meeting.**

**AGENDA**

1. **The Chair to open the meeting**
2. **To receive notification from any person attending with the intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **Maldon District Council’s Local Development Plan**
6. To discuss and consider setting up a Task and Finish Group and agree any action to be taken.
7. **Planning Applications**
8. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*

**21/01308/OUT** – The Chase, Osea Island – Outline planning application for the erection of holiday accommodation units within an area of 0.8ha over five parcels of land with all matters of detail reserved for future determination except for means of access.

1. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
2. **Daisy Meadow Car Park**
3. To receive an update regarding the Contract and to agree the action to be taken
4. To discuss residents parking within DMCP and agree any action to be taken.
5. To discuss a letter received from Tiptree Tea Rooms and agree any action to be taken.

Provisional Date of Next Council Meeting Tuesday 15th February 2022

Clerk Contact details: [clerk@heybridgebasinpc.org.uk](mailto:heybridgebasinpc@gmail.com)

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